



WCTM

World College of Technology & Management

Affiliated to MDU, Rohtak, Approved by AICTE, Govt. of India

Farukh Nagar (Khera Khurrampur), Gurgaon

Contact Nos. 8607788739, 8607788740

Web: wctmgurgaon.com

Academic Year: 2025-26

(Tick as per applicable) Application Form for Admission to

COURSE	BRANCH
B.TECH.	
B.TECH (Lateral)	
M.TECH.	
BBA	
MBA	
BCA	
MCA	
Diploma	
Diploma (Lateral)	

Candidate's
Photo

Father's Photo

(The form is to be filled by the candidate in his/her own handwriting in Bold & Block letters only)

1. First Name Middle Name(s) Last Name

2. Date of Birth..... (dd/mm/yy) 3. Gender M F

4. Father's Name..... Occupation.....

Father's Mobile No..... Email.....

5. Mother's Name..... Occupation.....

Mother's Mobile No.....

6. Nationality..... 7. Blood Group..... 8. Religion.....

9. Category: General OBC-A OBC-B SC ST Others

10. Aadhar Number

11. Academic Bank of Credit-ID (ABC-ID)

12. Parivar Pehchan Patra/PPP-ID (Only for Haryana student).....

13. Permanent Address

.....

..... PIN.....

Tel..... Mobile..... E-mail.....

14. Present Address (if different from above).....

.....

..... PIN.....

Tel..... Mobile..... E-mail.....

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15. Local Guardian's particulars, if any

Guardian's Name.....Relation.....Ph/Mob.....

16. Have you ever been disqualified or debarred from appearing in any examination conducted by any University/ Board? If yes, give its particulars.

University/Board..... Roll No.....Mark Obtained.....

17. Sponsor's details (For NRI/NRI Sponsored Candidates only)

Name.....Country.....Relation if any.....

Tel/Mob No.....E-mail.....Please attach sponsorship lets if available.

18. Educational Qualifications

(i) For admission to 1st year of Diploma/B.Tech/BBA/BCA

Examination	Board/Univ.	Subjects	Roll. No	Year	Max Marks	Marks Obtained	%Marks
10th							
(10+2)/equivalent							

% of Marks in 10+2: Physics.....%, Chemistry.....%, Mathematics.....% Aggregate PCM %

(ii) For admission to 2nd year of B.Tech (Lateral Entry) / Diploma (Lateral Entry)

Examination	Board/Univ.	Subjects	Roll. No	Year	Max Marks	Marks Obtained	%Marks
10th							
(10+2)/equivalent							
Others(if any)							

(iii) For admission to M.Tech/MBA/MCA

Examination	Board/Univ.	Subjects	Roll. No	Year	Max Marks	Marks Obtained	%Marks
10th							
(10+2)/equivalent							
B.Tech/B.A/B.Sc/ B.Com/BBA/BCA							
Other (if any)							

19. Academic and other Honors:

Games, sports and other extra-curricular activities at school (Please attach extra sheet, if required.)

I certify that I have carefully read the prospectus, the rules and regulations of the institute and the undertaking and release submitted by me and unconditionally agree and accept all the provisions contained therein.

- a) I understand and agree that if I am placed in an industrial undertaking within or outside Gurgaon for practical training, I will not raise any objection for being so placed.
- b) I have carefully understood the eligibility criterion as per Maharshi Dayanand University, Rohtak for admission to the concerned course. Further, I undertake that the fulfillment of the eligibility conditions for admission as per MDU, AICTE & Govt. of Haryana is solely my responsibility. My admission is subject to fulfillment of these conditions.
- c) I declare that I am not working at any Company or organization or institution etc. I will maintain 75% above attendance following the attendance norms of M. D. University Rohtak. Non fulfillment of norms will lead to cancellation of admission and/or legal action.

Date.....

Signature of Student

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DECLARATION BY THE PARENT/GUARDIAN

1. I certify that I have carefully read the prospectus, the rules and regulations of the institute and the undertaking and release submitted by my son/daughter/ward and unconditionally agree and accept all the provisions contained therein.
2. I understand and agree that my son/daughter/ward if placed in an industrial undertaking within or outside Gurgaon for practical training, I will not raise any objection for his/her being so placed.
3. I have carefully understood the eligibility criterion as per Maharshi Dayanand University, Rohtak for admission to the concerned course. Further, I undertake that the fulfillment of the eligibility conditions for admission as per MDU, AICTE & Govt. of Haryana is solely our responsibility. My son/daughter/ward admission is subject to fulfillment of these conditions.
4. I declare that I am not working at any Company or organization or institution etc. I will maintain 75% above attendance following the attendance norms of M. D. University Rohtak. Non fulfillment of norms will lead to cancellation of admission and/or legal action.

Date.....

Signature of Parent/Guardian/Sponsor

LIST OF ENCLOSURES

The following documents are to be submitted with the application form.

1 st Year Diploma/ B.Tech /BBA/BCA/M.Tech/MBA/MCA Admission		2 nd Year Admission (Lateral Entry) B.Tech only.	
1	10/10+2/Qualifying Exam Marksheet	1	Diploma Certificate showing detail marks
2	Graduation Degree, if applicable	2	Character Certificate from institute last attended
3	Character Certificate from institute last attended	3	Matriculation/High School Certificate
4	Matriculation/High School Certificate	4	Certificate of Fitness from a Medical Officer
5	Certificate of Fitness from a Medical Officer(org)	5	Passport size colour photographs – 2nos.
6	Passport size colour photographs – 2nos.	6	Haryana Resident Certificate
7	Sponsorship letter for NRI sponsored candidate	7	Migration Certificate (Original)
8	Migration Certificate (Original)	8	SC/St/BC/PH/ESM Certificate (if applicable)
9	SC/St/BCA/BCB/PH/ESM Certificate (if applicable)	9	Father's Photograph-1
10	Father's Photograph-1	10	Aadhar Card
11	Aadhar Card	11	Sports Certificate (District /State/National/International)
12	Sports certificate (District/State/National/International)		
13	PPP-ID		
14	ABC-ID		

(FOR OFFICE USE ONLY)

Admission Committee recommends admission to Diploma/B.Tech 1st year/B.Tech 2nd Year (Lateral Entry)/M.Tech/BBA /MBA/BCA /MCA course in Branch under Category.....

Data Checked by
(Name & Signature)

Name and Signature of the
competent Authority

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UNDERTAKING (SESSION 2025-2026)

(By Student)

1. I.....S/o/D/o Sh.....here by Certify that the particulars submitted by me are correct and agree that the admission may be given to me on the terms and conditions and rules of WCTM and MDU, I understand that my admission may be cancelled and tuition fee, security deposit/caution money paid by me forfeited, if any of the particular given by me at the time of admission are subsequently found to be wrong, concealed or false.
2. I agree that the WCTM Management decision in all matters concerning my admission, studies, attendance, discipline and conduct etc, will be final and binding upon me. I have no claim on the fees deposited by me for my admission.
3. I understand that my association active or passive with any political organization, student union etc, is forbidden.
4. I understand that the consumption of alcohol, drugs of any other intoxicant within the WCTM premises/hostel is forbidden.
5. I agree that if any time fee's structure is revised enhanced by the competent authority/State Government the revised/enhanced amount would be deposited by me with WCTM within fifteen days of such notification without any reservations.
6. I agree that WCTM shall have the right to forfeit any security deposit inter alia on the ground of my failure to claim the refund within one year of the date of my passing out/ceasing to be on the rolls of the Institute.
7. I will report for the Registration and Orientation as per schedule communicated to me, failing which my admission will be cancelled without any notice from WCTM. I agree that in the event of any breach of the aforementioned undertaking, my admission will stand cancelled without any obligation on WCTM to issue me a notice. In such an instance, any fee deposited by me shall stand forfeited.
8. I declare that I am not working at any Company or organization or institution etc. I will maintain 75% above attendance following the attendance norms of M. D. University Rohtak. Non fulfillment of norms will lead to cancellation of admission and/or legal action.
9. I am aware that as per Honorable Supreme Court orders, ragging in any form whatsoever is totally banned and criminal FIR will be lodged in case I am involved in the case of ragging. This will result in my rustication from the college and I will not be able to take admission anywhere in India.
10. I am aware that my name will be struck off from the rolls of the college if I fail to pay fee on time, remain absent continuously for a period of 10 days without information or behave in a manner subversive to the discipline or commit grave misconduct such as ragging or indulge in any activity which may bring disrepute to the college.
11. In case avail the College transport facility, the college is not responsible for any mishap or discontinuation of bus service. I shall be availing the transport facility at my own risk and peril. The necessary undertaking in this regard shall be submitted as and when I start availing the transport facility.

Signature of Student

Counter signed by Father/Mother/Guardian

Date:

Place:

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UNDERTAKING (SESSION 2024-2025)

(By Parent of Student)

1. I.....S/o/D/o Sh..... testify that my Son/Daughter is seeking admission with my consent and I am personally responsible to WCTM for payment of all his/her dues within stipulated time as the WCTM Management as per Government notifications from time to time may be decided. I assure that my son/daughter will abide by all the rules of WCTM as laid down by WCTM from time to time.
2. I have read the rules and regulation and I understand that my son/daughter/ward has to undergo obligatory practical training for specified periods in accordance with relevant academic curriculum. I agree that in event of my ward being placed in an industrial institution within and outside Gurgaon, for such practical training. I will not raise any objection for him/her being, so placed. Further, I agree that the WCTM shall not be held responsible in any way for any mishap that may occur during his/her tenure with WCTM.
3. I hereby agree to make all necessary arrangement for the boarding and lodging for my son/daughter. Till such time that WCTM is in the position to provide the hostel accommodation.
4. I hereby certify that the particulars submitted by my son/daughter are correct.
5. I testify that I shall not raise any objection if my ward is rusticated from WCTM due to her participation in any union/unlawful activity.
6. I declare that I am not working at any Company or organization or institution etc. I will maintain 75% above attendance following the attendance norms of M. D. University Rohtak. Non fulfillment of norms will lead to cancellation of admission and/or legal action.
7. I understand that the security deposit/caution money given at the time of admission may not be refunded if my ward discontinues the course in between of withdraws prematurely from her/his course.
8. Tuition fee for all academic sessions other than B.E. 1 year shall be deposited by me in the first week of July every year of earlier as may be decided by the WCTM.

Date:

Place:

Signature of Father/Mother of Student

Signature of Student

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DECLARATION OF THE STUDENT (SESSION 2024-2025)

(On behalf of herself/himself and her/his Father/Mother)

1. I do solemnly affirm that the statement and information furnished by me overleaf as also in the enclosures submitted are true: I realize that, if any information unmeshed there in is found to be untrue in material/particulars, I shall be liable to criminal prosecution as well as to forgo my admission and to be turned out of WCTM, if already admitted.
2. I also undertake to pay WCTM. Hostel and other dues regularly.
3. I promise to abide by all the rules & regulations of WCTM as well as those of the State Govt. Technical Education Department/University concerning fee structure, examination, attendance, practical training etc, at present in force as well as those that may be made/modified from time to time.
4. I also understand that the following will be deemed to be the acts of indiscipline:
 - (a) Noncompliance of WCTM Academic and Hostel rules orders and notices.
 - (b) Noncompliance of orders and instructions of college management and staff members.
 - (c) Involvement in RAGGING as per the directive from Govt. of India ragging in any form by students will result in immediate disciplinary action Students found guilty may be summarily expelled from the College/Hostel.
 - (d) Absence from Classes and Hostel for more than seven days without prior permission.
 - (e) Irregularity in attendance, in payment of College and Hostel dues and in any other related matters.
 - (f) Misuse of College and Hostel properties.
 - (g) Provoking students to take part in Strike Morc has, or formation of Union/Association, the objective or which is directly or indirectly political or communal.
 - (h) Arranging meeting or inviting some person/person to address any meeting, in the College/Hostel premises without prior permission of WCTM Management.
 - (i) Use of Drugs/Alcohol in the College/Hostel.
 - (j) Involvement in acts against court of Law.
5. I also understand if I am found involved in an act of indiscipline. I am liable to anyone or more of the following punishments.
 - (a) Warning to me and my father/mother by WCTM management.
 - (b) Marks fine of monetary fine or both.
 - (c) Reduction/Cancellation of Scholarship, Stipend/Fellowship.
 - (d) Recovery in parts or full of losses of damages to the property of the College/Hostel/fellow students/other.
 - (e) Suspension from availing of any of college Amenities and Services or from Classes.
 - (f) Removal/Rustication or Expulsion from the College and of Hostel.
 - (g) With holding of Character Certificate.
6. I declare that I am not working at any Company or organization or institution etc. I will maintain 75% above attendance following the attendance norms of M. D. University, Rohtak. Non fulfillment of norms will lead to cancellation of admission and/or legal action.
7. I also declare that
 - (a) I have not been convicted of any criminal offence nor been released on bail in connection with a criminal case.
 - (b) No case of criminal offence of moral turpitude is pending against me in any court of law.
 - (c) I have not resorted to any act of indiscipline during the previous year.
8. Understand that in case of any dispute between me/my Father/Mother and Institute, only the Court of Haryana will have the sole Jurisdiction and no other place.

Date:

Signature of Student

Signature of Father/Mother