

## **DR. HIMANI AVASTHI**

ASSOCIATE PROFESSOR &  
HEAD OF DEPARTMENT BUSINESS  
ADMINISTRATION



### **Executive Profile**

- A Doctorate academic head and administrator offering outstanding presentation, communication and cross-cultural team management skills. High-energy, results-oriented leader with an entrepreneurial attitude. Ambitious educator who creates strategic alliances with organizational leaders to effectively align with and support key business initiatives. An experienced academician with international teaching exposure. Academic administrator skilled in talent recruiting, program development and public relations. Visionary Operations Executive with solid experience in managing all levels of multiple projects including budgeting and negotiation. Accomplished educator instrumental in admissions, placements & business development for excellence and innovative academic programming and ability to deliver mission-critical results. Recognized for fostering a healthy learning atmosphere in class & responding to all classroom queries in a spontaneous manner, with consistent students' feedback above 4 on a scale of 5 (4.30 approximately).

### **Education**

- P.h.D. Singhania University, Rajasthan 2010 -2014. Thesis on **“Work-life balance in Government and Private run Management Institutes”**.
- MBA, Human Resource Management 1998 — 2000 from Lucknow University
- Bachelor of Science (Physics, Chemistry & Mathematics)—1995-1998 from University of Allahabad

### **Professional Experience**

**WORLD COLLEGE OF TECHNOLOGY & MANAGEMENT  
GURGAON**

**MAY 2016-PRESENT**

**Associate Professor & Head of Department – Business Administration Oversee Academic Programming**

- Coordinating, facilitating and quality control of academic programs, observing and evaluating professors in the classroom to ensure all academic goals are being met and the curriculum is appropriate. Teaching important subjects like Operations Research, Business Research, E-Commerce & Strategic HRM.
- Works closely with the academic departments and coordinates all aspects of graduate education and research including: admissions, programs of study, comprehensive examinations, thesis/dissertation research quality control, implementing assistantships, scholarships, and fellowship programs, appointment of faculty, and curricula development and scheduling of graduate courses.

**JK BUSINESS SCHOOL**

**GURGAON**

**JULY 2015- APRIL 2016**

**Faculty & Academic Convener for PG & UG**

- Faculty for OB & HRM for PG & Business Mathematics & Statistics for UG.

- Guiding students for Summer Internships & final research projects
- Guides faculty members in the process of curriculum development in updang and revision on connue d basis to meet the requirement of industry.
- Convenes student commi ee meeng along with faculty members to get the feedback on course coverage and take remedial acons as and when required.
- Prepare me table of each department after verifying that allocated hours for lectures, tutorials & pracc al's are adhered to as per guidelines.

#### Core Accomplishments

- Promoted as Academic Convener- UG & PG within a span of 6 months.
- Nominated as Research project guide for PG students as per AICTE norms.
- Aggressively involved in students' admission process , travelling and giving presentaons.
- Co-convenor of the college mega event 30 hours.
- Nominated as HR faculty to attend all workshops & conference in the area of HRM and reviving college journal – JK Journal of Management & Technology

#### **ANNAPURNA INTERNATIONAL SCHOOL OF FILM & MEDIA HYDERABAD JULY 2014 – MAY 2015**

- Faculty for Business Research & Business Stas c s & Mathemacs
- Coordinated research projects, scheduling and budgen g for small but high-profile projects in film and media industry. Praised for inia v e and problem-solving abilies.
- Exam Paper setter for JNTU ( Jawahar Lal Nehru Technical University) Hyderabad

#### Core Accomplishments

- Excellent feedback from students and Director
- Guided post graduate students for their Research Project.

#### **CENTRE FOR EXECUTIVE EDUCATION DUBAI, UAE APRIL 2013-JULY 2013**

- Provide challenging coursework, innovav e projects and smula ng exercises while ulizing acv e learning techniques and a hands-on approach for **Human Resource Development and Employee relations** to students of various naonalies. The class comprised of **executives, post graduates and undergraduate students**.
- Promote uliz aon of latest technology in online correcons of assignment and allocaons of grades and culv ate greater general educaon skills such as communicaon along with cric al thinking.

#### Core Accomplishments

- Got an excellent feedback so was allo ed another 2 more subjects in a span of 2 months.

#### **INSTITUTE OF BUSINESS MANAGEMENT & RESEARCH GURGAON, INDIA JULY 2010-MARCH 2013**

- Assistant Professor and Head-Corporate Relaons & Training
- Conducng training sessions on Personality grooming and interview skills.
- Handling industrial visits, live projects and study tours.

#### Core Accomplishments

- Promoted as Head - Corporate Relaons & Training
- Conducted academic tour of PG students to Singapore- Malaysia ( April 2012)

#### **IILM INSTITUTE FOR HIGHER EDUCATION GURGAON, INDIA JULY 2005-JULY 2010 DUBLIN INSTITUTE OF TECHNOLOGY IRELAND JULY 2005-JULY 2008**

- Assistant Professor (March 2008- July 2010) and Fellow ( 2005-2008.)
- Teaching Execuv es & Postgraduate students of naon al University and Undergraduates of Dublin Instut e of technology, Ireland.

#### Core Accomplishments

- Organized HR Symposium at IILM ( 2008).
- SPSS training from SPSS India Ltd.(June -2008).
- Conducted Training sessions on Staffing and Business Research for BPO executives
- Recognizing the potential, was given mid – level executives classes for HRM & Business Research
- Visiting all over north India for admission Interviews and brand promotion of the Institute

**IILM ACADEMY OF HIGHER LEARNING  
BRADFORD UNIVERSITY**

**JAIPUR, INDIA  
U.K.**

**AUGUST 2002- JULY 2005  
AUGUST 2002- JULY 2005**

- Teaching undergraduates courses affiliated to Bradford university and postgraduates of Rajasthan University.
- Conducting seminars & workshops

#### **Core Accomplishments**

- Officiating Dean from March 12, 2003 to June 12, 2003.
- Course Coordinator-BBA
- Controller of Examinations –Bradford Under Graduate Business School

**INDIAN INSTITUTE OF MANAGEMENT SCIENCES**

**JAIPUR, INDIA**

**JULY 2000-JULY 2002**

#### **ACADEMIC PAPER PRESENTATIONS, PUBLICATIONS & CONFERENCES**

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- Attended roundtable conference on '**Indian Ethos at Work, HR Best Practices & Celebrating Women in Leadership**' hosted by '**People and Management**' magazine on 15<sup>th</sup> March 2016
  - Published an article on "**Managing Change with Cultural Transformation : Tools & resources to deal with Change**" in **People & management , International edition- Singapore – Vol7, issue 1, January 2016**([www.peopleandmanagement.com](http://www.peopleandmanagement.com))
  - Published a research paper on "**Quality Of Work-Life**" in **Indian Journal of Applied Research ( ISSN- 2249-555X )** Volume 01 , Issue 06 March 2012
  - Presented a paper in **National Conference on Micro, Small & Medium Enterprises – Next Generation Engine of Growth on March 23-24, 2012**
  - Published a research paper on "International Human Resource –Planning & Staffing " in **Indian Journal of Research - PARIPEX ( ISSN- 2250 -1991)** Volume 01 , Issue 01 January 2012
  - Case Study on Jet Airways Pvt. Ltd. : Managing Separation in Economic Recession accepted at **27th SCOS, Copenhagen Business School, Denmark, in July, 2009.**
  - Presented a paper in International HR Conference-2009 on Impact of Technology on HR : Work Life Balance Enablers at IES, Mumbai on 6th Feb'09. Paper published in conference proceedings.
  - Presented and published the paper on Outsourcing - "HR issues in Outsourcing" in International Seminar at MIM, Manipal, 7-9Jan'08.
  - Presented a paper on Logistics Management "New ways of competition based on Effective logistics" in National Seminar held on Dec 23-24,2006.
  - Presented a paper on "Human Development with special reference to Women's Health in Rajasthan" in the National Level Knowledge Sharing Conference on Health & Human Development held in Jaisalmer on 13-14 March 2005.This paper is published in UNDP Magazine and also available on website.
  - Presented a paper on Contemporary HR issues – Outsourcing at a seminar at Mody Institute of Management, Kota held on 4-5th September, 2004.
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## **RESPONSIBILITIES AT WCTM**

- Teaching management subjects to BBA/MBA students related to Finance and Marketing stream. Subjects are Financial Management, Financial Accounting, Security Analysis and Portfolio Management, Consumer Behaviour, Marketing management, Organizational Behavior.
- Teaching Fundamental of Management (FOM) to engineering students.
- PDP (Personality Development Program) session to engineering students.
- Active participation in admission process and counselling to students.
- Sharing corporate experiences with students for their overall grooming in today's competitive scenario.
- Active participation for Industrial visits, Educational excursion trips and Excursion trips for students and Cultural activities.

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## **AWARDS AND HONOURS**

- Secured first division in MCom.
- Organized and participated in various cultural and excursion activities

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## **CORPORATE / TEACHING(TRAINING) EXPOSURE**

- Played the role of "**Mentor (Trainer)**" for the new joiners/ management trainees. Responsible for imparting product training to them from time to time in "**Kotak Securities Ltd.**"
- Giving "**Wealth Management Services**" to prospective clients in "**ICICI Securities Ltd.**"
- Played role as a "**Training & Development manager**" for imparting training regarding "**CFP (Certified Financial Planner) Program**" in corporates and colleges in "**Ace School for Professional Studies**"
- Provided certificate courses for "**Basics of Financial Accounting**", "**Basics of Financial Markets**", "**Basics of Investments**" and "**Basics of Derivative Markets**" in "**Apar India College of Management & Technology**".
- Provided training for "**Customer Services**", "**Business Etiquettes**" and "**Customer Loyalty and Retention**" in "**Apar India College of Management & Technology**".
- Attended "**FDP (Faculty Development Program)**" and "**Workshops**" and participated in "**Student's Placement Drive**" in "**Apar India College of Management & Technology**" and "**World College of Technology and Management**".

# DR. AMARENDRA KUMAR CHOUDHARY

ASSOCIATE PROFESSOR  
DEPARTMENT OF MANAGEMENT STUDIES



## QUALIFICATIONS :

Sr. No.	Name of Exam.	Name of Board/University	Year of Passing	Class/%age of Marks
1.	Ph.D. in Faculty of Management.	B.R.A. Bihar Uni, Muzaffarpur, Bihar.	April, 2015.	Awarded
2.	MBA (HR & Mktg.)	Sikkim Manipal University, Manipal.	July, 2006	I/68.75%
3.	B. Tech. (Mechanical)	G.B. Pant Uni. of Agr. & Tech. Pantnagar, U.P.	Nov., 1979	I/70.20%
4.	Degree Part-I/I. Sc.	Bihar University, Muzaffarpur, Bihar.	April, 1971	I/67.30
5.	Secondary School	Bihar School Exam. Board, Patna.	March, 1969	II/56.78

## EXPERIENCES:

### I. INDUSTRIES: 20<sup>+</sup> Years.

Sr. No.	Name & Address	Post held	Period	Nature of work
1.	Oil India Ltd., (A Govt. of India Enterprise) Duliajan-786002, Assam.	Production Engineer	7-6-1982 to 6-6-1987	– Production Planning, Budgeting and Tender Evaluation. – Procurement of materials related to Oil/Gas production. – Supervisory Control of High-Pressure Oil/Gas wells commissioning and production.
2.	Bharat Wagon & Engg. Co.Ltd., (A Govt. of India Undertaking) C-Block, 5 <sup>th</sup> Flr, Maurya Lok Complex, Dak Banglow Road, Patna-800001, Bihar	Deputy Manager (Purchase)	8-6-1987 to 17-10-2002	– Planning and procurements of plant and machineries, General stores & spares, consumables, etc. for maintaining smooth production and fabrication of railway wagon, Screw Pile Bridges, Casting of heavy rollers of sugar mills, fabrication of HT Towers and Structural. – Supervisory control of the Total Management of a Production Unit of the company independently.

## II. TEACHING: 10<sup>+</sup> Years.

Sr. No.	Name & Address	Post hold	Period	Nature of work
1	Beri Institute of Technology, Training & Research, 58/11, PVC Market Road, Delhi-41. (Affiliated to GGSIPU, Delhi).	Sr. Lecturer  Associate Professor	July, 2003 To June, 2007 & July, 2007 To Sept., 2014.	<b>Teaching</b> the Subjects: Human Resource Management, General Management, Production & Operation Managements and Values & Ethics in Business of MBA, BBA/BCA students. <b>Administration:</b> Examinations, Career Counselling, Training & Placement, Infrastructure Strengthening & Maintenance and Extra Curricular Activities.
2	World College of Technology and Management, Farukhnagar, Gurgaon. (Affiliated to MDU, Rohtak (Haryana).	Associate Professor	Jan., 2016 and Contd.	Teaching the Subjects in the areas of HR, General Mgmt. and Production & Operations Mgmt. of MBA, BBA/BCA & B.Tech. Programmes.

## ACHIEVEMENTS

### PUBLICATIONS:

1. Article entitled "CURRENT ISSUES IN NEW ECONOMIC POLICY: COST REDUCTION & QUALITY IMPROVEMENT" published in the Book of proceeding of National Conference on HEURISTIC APPROACH OF MARKETING IN DEVELOPING ECONOMIES vide ISBN 978-93-83334-01-8, of Tecnia Institute of Advanced Studies, Delhi. (PP., 118-127).
2. Article entitled "HUMAN VALUES: GLOBAL PHILANTHROPY" published in the Book VALUE EDUCATION AND PROFESSIONAL ETHICS- An Anthology vide ISBN 978-81-7139-555-2. (PP., 141-153).
3. Article entitled "SUPPLY CHAIN MANAGEMENT (SCM): A POWERFUL LEVER FOR THE COMPETITIVE ADVANTAGE" published in the Recent Receptive Exploration: An International Journal vide ISSN 2320-8740, Vol.2, Issue-2, April, 2014. (PP., 148-154).

## **PARTICIPATIONS:**

- Participated in the Seminar on “Managing Corporate Reputation” organized by School Of Management Studies, GGSIPU, Delhi held at India International Centre, Max Muelier Marg, Delhi on February 12, 2003.
- Participated in the Seminar on “TEACHERS AS A MENTOR” & “EMERGENCE OF NEW INDIA” organized by USMS, GGSIPU, Delhi held on August 20, 2004.
- Participated in the International Conference on “Corporate Ethics: New Paradigms” organized by DIAS, Delhi held on January 05, 2006.
- Participated in the Faculty Development Programme organized by DSPSR, Delhi held on January 11, 2008.
- Participated in the Seminar on “E-filing under the Income Tax Act, 1961 and Companies Act, 1956”, organized by Northern India Regional Council of the Institute of Company Secretaries of India, Delhi held on December 20, 2008.
- Participated in the National Seminar on “Intellectual Property Rights, 2009”, organized by USMS, GGSIPU, Delhi held on November 20, 2009.
- Participated in the 10 th MELUS-MELOW International Conference on “Contemporary Issues: Literature and Culture since 1980” organized jointly by Punjab University, Chandigarh Sahitya Akademi and MELOW (The Society for the Study of Multi Ethnic Literature of the World) held on February 25-27, 2010.
- Participated in the Management Development Programme on “ Doing Business in Europe”, organized by USMS, GGSIPU, Delhi held on January 21-22, 2011.
- Participated in the National Workshop on “Leverage Technologies Using Open Source Technology”, organized by Tecnia Institute of Advanced Studies, Delhi held on March 25, 2011.
- Participated in the Faculty Development Programme on “Leveraging Technology for Quality Education”, organized by Bharati Vidyapeeth’s Institute of Computer Applications & Management (BVICAM), Delhi held on May 28, 2011.
- Participated in the National Seminar on “Dynamics and Development Changes in Business Practices: Innovations, Globalization and Policies”, organized by IITM, Delhi held on February 25, 2012.

- Participated in the International Conference on “Role and Responsibility of Humanities and Social Sciences in Technical Education” and presented a paper entitled “Current Issues for New Economic Policy: Cost Reduction & Quality Improvement”, organized by SRM University, NCR campus, Modinagar, Ghaziabad(U.P.) in association with India Inter-Continental Cultural Association, Chandigarh, held on March 16-17, 2012.
- Participated in the National Conference on “HEURISTIC APPROACH OF MARKETING IN DEVELOPING ECONOMIES” and presented a paper entitled “NEW ECONOMIC POLICY: COST REDUCTION & QUALITY IMPROVEMENT”, organized by Tecnia Institute of Advanced Studies, Delhi (Affiliated to GGS Indraprastha University, Delhi) held on October 20, 2012.
- Participated in the 13 th International MELOW Conference on “In a Wired World: Literature in the Age of Information Technology”, organized by Jammu University in collaboration with MELUS- India(The Society for the Study of the Multi-Ethnic Literatures of the United States- India Chapter) & MELOW(The Society for the Study of the Multi-Ethnic Literatures of the World) held on February 21-23, 2014.
- Participated in the Faculty Development Programme on “LIFE LONG LEARNING IN THE 21 st CENTURY: NEEDS AND ESSENTIALS” organized by Sant Hari Dass College of Higher Education (Affiliated to GGSIPU), Delhi held on 15 th to 20 th January, 2015.
- Participated in the Faculty Development Programme on “CHANGING PARADIGM IN EDUCATION IN DIGITAL AGE” organized by Sant Hari Dass College of Higher Education (Affiliated to GGSIPU), Delhi held on 20 th to 25 th February, 2017.



## **ASSOCIATIONS:**

1. I have been associated with Institutes of Administrative Studies, Muzaffarpur, Bihar, as a Visiting/Guest Faculty for teaching Materials Management and Production & Operations Management to the students of PGDM and also provided technical support to them for Industrial Training and Project Preparation from the year 1997 to 2002.
2. I have been associated with National Group of Consultants, Delhi since 1995 as a Technical Advisor for its activities of Pre-placement Counseling Programme and Co-ordination with different Business Houses for placement of the candidates in multidisciplinary areas.
3. I have been associated with Bharati Vidyapeeth Deemed University, and participated in the academic activities like imparting lectures as a Visiting Faculty, as a Committee Member of GD/PI of Admission Procedures and as a Panel Member for review of Study Materials for 'Operations Management' of MBA/BBA Programmes.
4. I have been a Guest Speaker in the 56<sup>th</sup> All India English Teachers' Conference, organized by the Department of English Studies, Bareilly College, Bareilly (U.P.), held on December 18-20, 2011.
5. I have been a Guest Speaker in the International Conference on "Role and Responsibility of Humanities and Social Sciences in Technical Education", organized by SRM University, NCR campus, Modinagar, Ghaziabad(U.P.) in association with India Inter-Continental Cultural Association, Chandigarh, held on March 16-17, 2012.
6. I have been a nominated member for representing Beri Institute of Technology, Training and Research, Delhi for different committees and its Governing Body and discharged my responsibilities to the satisfaction of all authority concerns.
7. I have been an Event Manager for organizing Sports/Cultural activities, celebration of Annual Function and a coordinator/convenor of academic activities of Beri Institute of Technology, Training and Research, Delhi.

**MR. MRIGANKA MOHAN CHANDA**  
PROFESSOR & DEPUTY DIRECTOR  
DEPARTMENT OF MANAGEMENT STUDIES



**EDUCATION**

- BE (Hons.) (Mechanical Engineering) – Jadavpur University.
- MBA (Finance) – Calcutta University.
- M.Tech(Computer Science) – Institution of Electronics & Telecommunication Engineers (IETE), New Delhi.
- Ph.D in Management from IGNOU.

**PROFESSIONAL EXPERIENCE:**

Overall experience of over 35 years of management/ research/ teaching/ training in Government sector which includes the following Ministries/ Departments of Government of India:

- Indian Ordnance Factories Services (IOFS);
- Planning Commission;
- Ministry of Statistics & Programme Implementation (MOSPI); and
- All India Council for Technical Education (AICTE).
- Worked in various capacities in Government of India such as, Assistant Manager, Deputy Manager, Deputy Adviser, Director, Joint Adviser and Adviser. Last position held - Adviser, Planning Commission.

**RESPONSIBILITIES AT WCTM**

- Teaching of management subjects in MBA (in WCTM) and PGDM (in KNS World Management College) Programmes such as: Customer Relationship Management (CRM), E-Commerce, Management Information Systems (MIS), Business Law, Service Quality, International Business, etc.
- Coordination with:
  - (i) NSIC for setting up of WCTM – NSIC Joint Technical Incubation Centre (TIC),
  - (ii) AICTE for various Research Promotion Schemes (RPS),
  - (iii) NBA for Accreditation matters, etc.
- Admission related works.

### **AWARDS, HONORS AND FELLOWSHIPS:**

Received commendation for formulation and implementation of “Online Computerized Project Monitoring System for Central Sector Projects at Apex Level”, during the tenure in Ministry of Statistics & Programme Implementation (MOSPI), Government of India.

### **PROFESSIONAL MEMBERSHIPS:**

Fellow of Institution of Electronics & Telecommunication Engineers (IETE), New Delhi.

### **CERTIFICATIONS AND SHORT TERM COURSES:**

- Attended large numbers of Short Term Courses in Government Sector and received certifications for the same which includes:
  - Induction & Management Course in Ordnance Factories Staff College (OFSC) Nagpur,
  - Management Accounting in Institute of Cost & Works Accountants (ICWA) Kolkata,
  - System Analysis & Design of Computerized Systems in National Informatics Centre (NIC) New Delhi,
  - Project Monitoring & Management in Prima Vera and MS Project in Project Management Institute (PMI) New Delhi,
  - E-Governance Programmes of Government of India in National Informatics Centre (NIC) New Delhi, etc.

### **PUBLICATIONS AND PRESENTATIONS:**

Organized a number of workshops/ seminars in the areas of Project Appraisal, Monitoring & Management in Ministry of Statistics & Programme Implementation (MOSPI) and Planning Commission, Government of India.

### **RESEARCH SUMMARY**

The research topic for Ph.D is: “A Study on Effective Management of National Economic Planning through Soft Computing, ICT and E-Governance”.

The objective is to know about what is the optimum quantum of various concerned economic parameters in each of the chosen sector, so as to obtain best results in planning in terms of growth, investment, and equitable distribution of resources, by applying the above techniques.

**MR. KAMAL BATRA**  
ASSISTANT PROFESSOR  
DEPARTMENT OF MANAGEMENT STUDIES



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**PROFESSIONAL/ACADEMIC QUALIFICATIONS**

**PROFESSIONAL QUALIFICATIONS**

Year	Course	College/Location	Board/University	Subject
2014	MCom	IGNOU	IGNOU	Commerce
2007	Diploma in Finance	IMT, Ghaziabad		Finance
2006	PGDBA	SCDL, Pune	Symbiosis, Pune	Marketing
2002	Diploma in Russian Language	Delhi University, Delhi	Delhi University	

- NSE'S Certification in Financial Market (**NCFM**) in **DERIVATIVES MARKET** in NOVEMBER 2008.
- NSE'S Certification in Financial Market (**NCFM**) in **AMFI MUTUALFUND(ADVISORS)MODULE** in AUGUST 2009.

**ACADEMIC QUALIFICATIONS**

Year	Course	College/ School	Board/University	Subject
2000	B.Com	A.R.S.D College, Delhi	Delhi University	Commerce
1997	12 <sup>th</sup>	M.C.L. Saraswati Bal Mandir	C.B.S.E	Commerce
1995	10 <sup>th</sup>	M.C.L. Saraswati Bal Mandir	C.B.S.E	

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**EXPERIENCE SUMMARY**

- Working as an Assistant Professor with World College Of Technology & Management, Gurgaon affiliated to MDU since August 2015.
  - Worked as a Lecturer with Apar India College of Management & Technology for 3 years 1 month since July 2012.
  - Worked as a Guest Lecturer with Apar India College of Management & Technology for 6 months since January 2012
  - Worked as a Manager (T&D) with Ace School for Professional Studies for 6 months since January 2012.
  - Worked as a Lecturer with Sikkim Manipal University Learning Centre for 8 months since May 2011.
  - Worked as a Business Head-Equity with Unicon Securities Pvt. Ltd for 6 months since July 2010.
  - Worked with ICICI Securities Ltd. as a Senior Relationship Manager for 1.3 years since May 2009.
  - Worked with Kotak Securities Ltd. as a Relationship Manager for 1.7 years since May 2007.
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## **RESPONSIBILITIES AT WCTM**

- Teaching management subjects to BBA/MBA students related to Finance and Marketing stream. Subjects are Financial Management, Financial Accounting, Security Analysis and Portfolio Management, Consumer Behaviour, Marketing management, Organizational Behavior.
- Teaching Fundamental of Management (FOM) to engineering students.
- PDP (Personality Development Program) session to engineering students.
- Active participation in admission process and counselling to students.
- Sharing corporate experiences with students for their overall grooming in today's competitive scenario.
- Active participation for Industrial visits, Educational excursion trips and Excursion trips for students and Cultural activities.

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## **AWARDS AND HONOURS**

- Secured first division in MCom.
- Organized and participated in various cultural and excursion activities

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## **CORPORATE / TEACHING(TRAINING) EXPOSURE**

- Played the role of "**Mentor (Trainer)**" for the new joiners/ management trainees. Responsible for imparting product training to them from time to time in "**Kotak Securities Ltd.**"
- Giving "**Wealth Management Services**" to prospective clients in "**ICICI Securities Ltd.**"
- Played role as a "**Training & Development manager**" for imparting training regarding "**CFP (Certified Financial Planner) Program**" in corporates and colleges in "**Ace School for Professional Studies**"
- Provided certificate courses for "**Basics of Financial Accounting**", "**Basics of Financial Markets**", "**Basics of Investments**" and "**Basics of Derivative Markets**" in "**Apar India College of Management & Technology**".
- Provided training for "**Customer Services**", "**Business Etiquettes**" and "**Customer Loyalty and Retention**" in "**Apar India College of Management & Technology**".
- Attended "**FDP (Faculty Development Program)**" and "**Workshops**" and participated in "**Student's Placement Drive**" in "**Apar India College of Management & Technology**" and "**World College of Tecnology and Management**".

## **MS. NEHA CHAUHAN**

ASSISTANT PROFESSOR  
DEPARTMENT OF MANAGEMENT STUDIES



### **EDUCATION**

- ◆ B.com, Mumbai University.
- ◆ PGDM (Finance & Marketing) IILM Institute of Higher Education.
- ◆ MBA (Finance) Punjab Technical University.

### **PROFESSIONAL EXPERIENCE**

- ◆ Worked in HDFC Bank as Management **Trainee** in 2009.
- ◆ Worked in IL&FS as **Project Officer** in 2010.
- ◆ Worked in Interglobe Hotels Pvt. Ltd as **Project Associate** in 2011.

### **RESPONSIBILITIES AT WCTM**

- ◆ Lecturer (MBA & PGDM)- ( Project Management& Infrastructure Finance, Financial Derivative, Management of Banking & Insurance, Business Communication, Principle of Management.
- ◆ Member of admission team.
- ◆ Personality Development Classes for B.tech
- ◆ Manage cultural & Management Activities

### **AWARDS, HONORS AND FELLOWSHIPS**

- ◆ Stood among top 10 students in MBA
- ◆ 2<sup>nd</sup> position in Ballet Dance & Cultural Program in College
- ◆ Best NCC cadet for batch of 2001-2002

### **CERTIFICATIONS AND SHORT TERM COURSES**

- ◆ Tally Certified
- ◆ MS office Certified from NIIT
- ◆ NSE Certified in Financial Market
- ◆ NSE Certified in Derivative Market ( Dealer Module)
- ◆ Certified in NISM module
- ◆ IIBF Certified in Banking & Finance

## **MS. ANU SHARMA**

ASSISTANT PROFESSOR  
DEPARTMENT OF MANAGEMENT STUDIES



### **EDUCATION**

M.Com (Finance) Bangalore university.  
MBA (Finance) Amity university.  
M.Phil (Finance) Madurai Kamaraj university.

### **PROFESSIONAL EXPERIENCE**

- ◆ Worked as a lecturer in the Centre of Management studies, Jain group of Institutions from June, 2005 to Sept, 2005.
- ◆ Worked as a Personality Development Trainer in Jetking & IIHT from Jan, 2006 to Jan, 2007.
- ◆ Worked as an Executive in the Airwaves Electricals Ltd from July, 2007 to May, 2010.
- ◆ Presently working as a Assistant Professor in the department of Management studies, WCTM.

### **RESPONSIBILITIES AT WCTM**

- ◆ Teaching BBA and MBA students.
- ◆ Active member of admission team of college.

### **AWARDS, HONORS AND FELLOWSHIPS**

- ◆ Received award for Highest marks in Taxation in Bcom.
- ◆ Achieved highest percentage in First year Mcom.
- ◆ Participated and won awards in cultural activities in college.

### **RESEARCH SUMMARY**

Ms Anu Sharma's work in MPhil is concerned with the Dividend policy of IT companies in India. Her research deals with dividend policies and retention of profits by the leading IT companies in India.

- Attended Two Day National Level Workshop on Network Simulator On Wired And Wireless Networks-Qualnet at VIT University, Tamil Nadu, 21 and 22<sup>nd</sup> March, 2013.
- Attended One Day National Level Workshop on Fundamentals Of Virtualization And Storage In Cloud at VIT University, Tamil Nadu, 24<sup>th</sup> February, 2014.
- Participated in the ISTE(TN & P) section First Regional Conference for Faculty Member of Engineering & Polytechnic Colleges on "INNOVATIONS AND CHALLENGES IN TECHNICAL EDUCATION" held at Excel Group Institutions, Komarapalayam, Tamil Nadu.

**MS. DEEPIKA KALRA**  
ASSISTANT PROFESSOR  
DEPARTMENT OF MANAGEMENT STUDIES



**PROFESSIONAL QUALIFICATION**

**Masters of Business Administration (2012-2014)** Specialization: *Banking and Finance*  
From: Amity University, Haryana  
CGPA: 7.01

**ACADEMIC QUALIFICATION**

COURSE	COLLEGE/SCHOOL	BOARD/UNIVERSITY	SUBJECTS	YEAR	PERCENTAGE
<b>BACHELOR OF TECHNOLOGY</b>	WORLD COLLEGE OF TECHNOLOGY AND MANAGEMENT	MAHARISHI DAYANAND UNIVERSITY	<b>INFORMATION TECHNOLOGY</b>	2007-2011	75%
SENIOR SECONDARY EDUCATION	DAV PUBLIC SCHOOL, GURGAON	CBSE	NON MEDICAL	2007	77.4%
SECONDARY EDUCATION	OLF CONVENT SCHOOL, GURGAON	CBSE		2005	82.4%

**WORK HISTORY**

- 1. WORLD COLLEGE OF TECHNOLOGY AND MANAGEMENT, GURGAON**  
**ASSISTANT PROFESSOR**  
**JUNE 2015-PRESENT**
- 2. AXIS BANK PVT. LTD.**  
**ASSISTANT MANAGER**
- 3. HDFC BANK PVT. LTD**  
**INTERN**



## ROLES AND RESPONSIBILITIES

- Planning and preparing lectures
  - Research and development of new topics, courses and teaching subject matters including online resources
  - Monitoring and marking assignments
  - Maintaining records for progress of students
  - Conducting mid-terms and practical(s) for students
  - Interviewing potential students
  - Conducted workshops and seminars on ***Current Management issues*** .
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## SUBJECTS

- MANAGEMENT CONCEPTS AND APPLICATIONS
- HUMAN RESOURCE MANAGEMENT
- CAPITAL MARKET
- BRAND MANAGEMENT
- MARKETING MANAGEMENT
- CYBER SECURITY
- SYSTEM ANALYSIS AND DESIGN